***THE AMERICAN BOARD OF OBSTETRICS AND GYNECOLOGY AND***

***THE AMERICAN BOARD OF MEDICAL GENETICS AND GENOMICS***

***GUIDELINES FOR COMBINED TRAINING IN REPRODUCTIVE ENDOCRINOLOGY AND INFERTILITY AND GENETICS AND GENOMICS***

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# INTRODUCTION

This document provides educational guidance to program directors of Reproductive Endocrinology and Infertility (REI) fellowships and Medical Genetics and Genomics (MGG) residencies interested in combined training in these areas. The goal is to develop competence and avoid duplicity in both REI and MGG training.

Every program that plans to offer this combined training must apply to, and be approved by, **both** the American Board of Obstetrics and Gynecology (ABOG) and the American Board of Medical Genetics and Genomics (ABMGG). The current application can be found on either the ABOG or the ABMGG website. A copy of the proposed block diagram should be included with the application sent to both Boards. Once a decision is rendered, a letter will be sent from each Board to the director of the combined program. Each Board must review and approve the application before the program may admit trainees.

All program requirements for REI and MGG, as described by the ACGME, apply to the combined training unless specifically modified in this document. Programs must be accredited by the ACGME and abide by all REI Fellowship and MGG Residency program requirements and standards.

# PROGRAM CRITERIA

* 1. *Sponsoring Institution*

The ACGME-accredited fellowship program in REI and the ACGME-accredited residency program in MGG must be within the same sponsoring institution or the sponsoring institution must be a participant in an integrated multi-institutional program. The two programs must be accredited by the ACGME and be sponsored by the same ACGME sponsoring institution. The programs must be in geographic proximity within the same health system allowing for integration of conferences, faculty exchanges, and curriculum evaluation.

* 1. *Program Administration*

1. *Program Director*

The combined program must have one designated director who will be responsible for the administration of the program. The Program Director must be:

* + Certified in REI, MGG, or both; and
  + Either the director of the REI fellowship program or the director of the MGG residency program.

1. *Associate Program Director*
2. Each combined program must have a designated Associate Program Director. The Associate Program Director must be certified in REI, MGG, or both. If the Program Director is certified in REI, the Associate Program Director must be certified in MGG, and conversely, if the Program Director is certified in MGG, the Associate Program Director must be certified in REI.
3. *Program Coordination*

The Program Director and Associate Program Director must meet at least quarterly to assure that the training is well coordinated, particularly in those areas where the specialty and subspecialty overlap. In addition, regular meetings of the entire REI and MGG teaching faculties should be scheduled to review the educational objectives of each training program.

1. *Responsibilities*

The Program Director and Associate Program Director are responsible for assuring all aspects of the program requirements are met. Together they should:

* + Submit the initial application to both the ABOG and the ABMGG (approval must be granted by both Boards before enrolling any trainees);
  + Provide notification should any significant changes occur in an individual trainee’s program (e.g., extension of time, transfer, withdraw, etc.)

1. *Appointment of New Directors*

If a Program Director or Associate Program Director leaves, ABOG and ABMGG must each be notified of the departure, the name of the replacement, replacement’s preferred email address, and the effective date. The new Program Director or Associate Program Director must be either the current Program Director of the REI fellowship program or the MGG residency program, if available.

* 1. *Trainees*

1. *Qualifications*

A trainee entering a combined program must have met the requirements for participation as an REI fellow and a MGG resident.

* 1. *Training Time*

1. *Minimum Requirements*

The duration of training is a minimum of 48 months.

1. *Allocation of Time*

Combined programs must ensure that each trainee entering the program is allocated the following:

* 1. Medical Genetics and Genomics
     + 18 months clinical, fulfilling all ACGME required experiences
  2. Reproductive Endocrinology and Infertility
     + 18 months REI Core Clinical Experience

* 1. 12 months protected research (counts as 6 months REI and 6 months MGG)

\**OB and/or REI call may continue throughout the MGG training period but must be approved by the Program Director and Associate Program Director prior to the beginning of training. The amount of call must be no more than that described by the ACGME guidelines. The call schedule must be adapted so that it does not interfere with clinical genetics daytime responsibilities more than two weekdays per month.*

1. Rotations
   1. The first three months of MGG residency must be consecutive with no more than 10% (one-half day per week) devoted to REI continuity clinics.
   2. Rotations appropriate for credit for both REI and MGG may occur, but no more than six months of rotations within the MGG residency may be deemed “shared” with the REI fellowship and must have supervision by instructors from both specialties.
   3. Must be a minimum of two continuous weeks each in clinical biochemical genetics, clinical molecular genetics and genomics, and clinical cytogenetics and genomics laboratories during MGG, as described in the ACGME Program Requirements for Graduate Medical Education in Medical Genetics.
2. Leave Policy

Leaves for any reason - including, but not limited to, vacation, medical, parenting, caregiver, or personal leave - must not exceed the following:

• 12 weeks (3 months) in any single year of fellowship

• 22 weeks (5 ½ months) total over the 4-year program

If this limit is exceeded, training must be extended for a duration of time equal to the excess leave. Such extensions of training must have an education plan outlined for the continued training with specific educational and clinical experience goals and objectives to be achieved.

Unaccrued personal time may not be used to reduce the actual time spent in fellowship, nor to “make up” for time lost due to medical or other leave. Time missed for educational conferences does not count toward the leave thresholds. Leave time should be taken proportionately from both programs.

1. **THESIS REQUIREMENT**

A thesis must be submitted and presented to the REI Fellowship Program prior to completion of training. Guidelines for the thesis can be found on the ABOG [website](https://www.abog.org/subspecialty-certification/thesis-guidelines), as well as in the Subspecialty [Bulletin](https://www.abog.org/subspecialty-certification/bulletins).

1. **WITHDRAW**

Withdraw from a Single Discipline withing the Combined Program

* 1. Trainees who withdraw from a single discipline within the combined program will follow the regulations set forth by the continued training program and will need to meet all requirements for Board certification in that discipline.
  2. Combined programs must inform the ABOG and the ABMGG of a trainee who leaves before completing the program. The number of months the program is giving credit for their training experience must be included.

1. **ELIGIBILITY FOR CERTIFICATION**
   1. Trainees must satisfactorily complete the requirements of both the ABOG and the ABMGG to be eligible for certification by each board. Clinical competence must be verified by the program director of the combined program in order to qualify for certifications in each specialty. Note that certification in one specialty does not affect certification in the other. It is the trainee’s responsibility to apply for certification.